

Milton Public Library

Board of Trustee Meeting Minutes

Milton Library – November 9, 2022

Present: Lisa Barron – Chair, Beth Bouchard – Treasurer, Ela Dupont – Secretary, Mike Thompson - member at large, Matthew Davis – Director. Public: Lorraine Kelm.

Call to Order: The meeting was called to order at 6:05 p.m.

Agenda Adjustments: There were no agenda adjustments.

Public Forum: There were no comments from the public.

Approval of September 28, 2022 Minutes: Ela Dupont motioned to accept library minutes from September 28, 2022 as written. Beth Bouchard seconded. None opposed. Motion carried.

Friend's Report: The bake sale aligned with Election Day was successful. The basket raffle has started and baskets will be displayed at the craft fair 11/12/22 and in the library for month of November.

Staff Feedback: One staff member feels the children's' section is not friendly to children. Matthew has informed staff repeatedly about his plan for the library including the children's' section and it is a work in progress with much progress already made

Director's Report: Matthew reviewed circulation and budget numbers. The MCFC playgroup is using the community room once a week and it is going well. They may increase their use of the room for playgroup to 2 days a week. They do set up, take down, and clean up and respect the community space, and this is much appreciated. Matthew is working on 2023 budget. The story walk has arrived. One the trail path is budgeted by Rec. dept. and installed the story walk can be installed. Bill Kaigle offered that the boy scouts could help with install. The civil war reenactment was a successful program. On Nov. 18-19, 2022 there will be a teddy bear sleepover program. On Dec. 3 Santa will be at the library. There continues to be work done to rearrange the children's section and Lorraine and Michelle are working ot evaluate all books in the children's section in a time-intensive but important effort to make sure the children's collection is accurate.

Treasurer's Report: Beth Bouchard reported on accounts at TD Bank.

Discussion of Succession Planning: Lisa Barron plans to post the 2 positions that will be open on the Board of Trustees (One two-year position, one three-year position) on Front Porch Forum to advertise their availability.

New Business for Next Agenda: No new business for next agenda.

Adjournment: Ela Dupont motioned to adjourn. Mike Thompson seconded. All in favor. Motion passed. Meeting adjourned at 7:37 p.m.

Minutes submitted by Secretary Ela Dupont.