

Milton Public Library
Board of Trustee Meeting Minutes

May 2, 2022

Due to COVID-19, the board met virtually and there is no physical location for this meeting. The Milton Library and Trustees provided the public with meeting information.

Present: Beth Bouchard – Treasurer, Ela Dupont – Secretary, Tracy Hughes – Vice President, Mike Thompson, member at large, Matthew Davis – Director. Public: none present.

Call to Order: The meeting was called to order at 6:07 p.m.

Agenda Adjustments: No agenda adjustments were made.

Public Forum: No members of the public were present at the meeting.

Approval of April 2022 Minutes: Ela Dupont motioned to accept library minutes from April 2022 as written. Beth Bouchard seconded. None opposed. Motion carried.

Friend's Report: Friends will be trying to have multiple ice cream socials this summer. At this point, it is unclear how many will occur.

Staff Feedback: Staff feedback focused on hiring for the youth services librarian position and feedback that staff meetings are appreciated. Additionally, patron feedback received regarding continuing to order audio books. Patrons are encouraged to talk to library staff if they have a specific audio book they are interested in listening to.

Director's Report: Matthew Davis presented the director's report. Matthew is setting up dates and times for interviews with all candidates that have applied for youth services librarian position. Matthew is reviewing the budget as end of fiscal year is coming June 30, 2022. He is assessing library needs and budget remaining to place orders to meet library need with remaining budget, including upgrading staff computers, desk area, and library books and materials. Town staff including manager and facilities staff have been supportive of project to rearrange furniture in library and touch up paint. Matthew has been in contact with Uplift Desks, and current projects are all moving forward quickly. Staff are preparing for summer reading program. The boy scout troop in Milton will be assisting with installing story walk this summer. The board will consider what location in town will be appropriate for a permanent story walk in the next fiscal year.

Treasurer's Report: Beth Bouchard reported on accounts at TD Bank.

New Business for Next Agenda: None noted at this time.

Adjournment: Ela Dupont motioned to adjourn. Mike Thompson seconded. All in favor. Motion passed. Meeting adjourned at 6:45 p.m.

The next Trustee Meeting will be held on Monday June 6, 2022 at 6 p.m. Due to concerns regarding COVID-19, this meeting will be held virtually. Please email mdavis@miltonvt.gov for meeting information.

Minutes submitted by Secretary Ela Dupont.