

**Milton Public Library
Board of Trustee Meeting Minutes
Wednesday, February 3, 2021 6:00pm**

Due to COVID-19, there was no physical location for this meeting.

The Milton Library and Trustees met remotely and provided the public with meeting information.

Present: Lisa Barron-Chair, Judy Schmidt-Vice Chair, Veronica Valz-Treasurer, Christine Hauslein-Secretary, Tracy Hughes-Trustee, Acting Director- Kathy Dulac, Public-Lorraine Kelm, MPL staff

Call to Order: The meeting was called to order at 6:03 p.m.

Agenda Adjustments: None

Policy Review Planning: Snow Shoe Lending Policy reviewed.

Public Forum: None.

Approval of Minutes: Valz motioned to accept library minutes from January 6, 2021 as written. Hauslein seconded. None opposed. Motion carried.

Friends Report: Reported by Acting Director Dulac-Friends of the Library purchased additional totes for the snowshoes to be lent to patrons.

Director's Report: Acting Director Dulac updated trustees on staff reorganization and issues that could impact FY2021 Budget.

Publicity: Nothing new to report.

Review of Purchasing to this point from January 6th to February 3, 2021: Vendor Log will be signed by the trustees at the next in-person meeting.

Treasurer's Report: Valz reported no new changes. TD Bank COVID updates were reported and their impact on check signees.

New Business for next agenda: Not at this time.

Executive Session: Hughes moved to exit General Session for Executive Session at 6:55 p.m. Schmidt seconded. Motion passed. None opposed. Baron, Valz, Schmidt, Hughes, Hauslein, and Dulac in attendance. Executive Session ended at 7:28 pm.

No action was taken.

Adjournment:

Hauslein motioned to adjourn. Valz seconded. All in favor and none opposed. Motion passed. The meeting adjourned at 7:29 p.m.

The next Trustee Meeting will be on Thursday, March 4, 2021, at Thursday 6:00 p.m. Location TBD

Minutes submitted by Library Trustees Secretary Christine Hauslein

3/8/2021 12:52 PM