

Milton Public Library

Board of Trustee Meeting Minutes

Wednesday, June 2, 2021 6:00 p.m.

Meeting in the Program Room, Milton Public Library.

The Milton Library and Trustees met in person and provided the public with meeting information.

Present: Lisa Barron – Chair, Judy Schmidt – Vice Chair, Beth Bouchard – Treasurer, Ela Dupont – Secretary, Tracy Hughes – Member at Large, Kathy Dulac – Acting Director. Public –none

Call to Order: The meeting was called to order at 6:09 p.m.

Agenda Adjustments: None.

Public Forum: None

Approval of Minutes: May 5, 2021: Judy Schmidt motioned to accept library minutes from May 5, 2021 as written. Tracy Hughes seconded. None opposed. Motion carried.

Friends Report: Kathy Dulac provided a brief update. The Friends of the Milton Public Library provided funds for purchases to support the summer reading program and garden.

Director's Report: Acting Director Dulac updated trustees on statistics, budget status report, and review of purchasing for May 2021. Acting Director Dulac updated that the application for the VT Afterschool – Summer Matters grant was not successful. The Cares/DOL Tech grant was successful and funds will be used to purchase a laptop. Library reopened for appointments 6/1/21. Summer programming is planned with gardening on Monday mornings and Story time in the Milton Outdoor Performance Center on Wednesday mornings. Project Connect follow up by MaryBeth Petersen to address a miscommunication between Project Connect and tech support. Wowbrary users have more than doubled. Staff job descriptions were updated, and now also include new duties related to COVID and duties related to being staffed less than adequately. The library will be closed July 3rd. Acting Director Dulac met with the town manager and town clerk to discuss use of COVID funding for projects that would benefit the patrons of the library and Dulac will submit proposals to the town for items to be potentially funded.

Treasurer's Report: Beth Bouchard reported on bank balances.

New Business for the Next Agenda: None noted.

Executive Session to discuss personnel: Tracy Hughes motioned to enter executive session at 7:14 p.m. and Beth Bouchard seconded. Executive session was exited at 7:32 p.m.

Adjournment: Judy Schmidt motioned to adjourn. Tracy Hughes seconded. All in favor. Motion passed. Meeting adjourned at 7:36 p.m.

The next Trustee Meeting will be held in the program room of the Milton Public Library on Wednesday June 30, 2021 at 6 p.m.

Minutes submitted by Secretary Ela Dupont.